

BY-LAW NO. 13682

**A By-law to amend the Procedure By-law No. 12577
regarding various matters**

THE COUNCIL OF THE CITY OF VANCOUVER, in public meeting, enacts as follows:

1. This By-law amends the provisions of the Procedure By-law No. 12577.
2. Council strikes the definition of “representative speaker” from section 1.2 and replaces it with:
““representative speaker” means a speaker who speaks on behalf of themselves and three or more other persons, or on behalf of themselves and three or more corporations, societies, organizations or other persons;”.
3. Council strikes section 2.3(2), and replaces it as follows:
“(2) Public hearings may be commenced, as required, at 6:00 p.m. on Tuesdays and 1:00 pm on Thursdays, except during the month of August.”.
4. Council adds at the end of section 2.8, “Whenever Council recesses to another date, it must specify the date and time when it will reconvene.”.
5. Council strikes section 3.6 and replaces it with:
“Order of business at standing committee meeting
3.6 The order of business at each standing committee meeting is:
 - (a) roll call;
 - (b) proclamations/recognitions;
 - (c) items on consent;
 - (d) presentations;
 - (e) reports; and
 - (f) member’s motions.”.
6. Council strikes section 3.9(a) and replaces it with:
“(a) prepare the minutes of every Council meeting, standing committee meeting including the Auditor General Committee meeting, special Council meeting, business licence hearing, public hearing, sign by-law reconsideration meeting, and Court of Revision meeting; and”.

7. Council strikes section 3.12 and replaces it with:

“Meeting recording to determine accuracy of minutes

3.12 If a Council member questions the accuracy of any minutes prepared under section 3.9(a), the recording of that proceeding, if available, shall be used to decide the question.”.

8. Council strikes section 5.7(a) and replaces it with:

“(a) a motion requires a second; and”.

9. Council strikes from section 7.3, “A person who wishes to speak to an item in accordance with section 7.2, must, at least one hour before the meeting is scheduled to begin.” and replaces it with “A person who wishes to speak to an item in accordance with section 7.2, or have a representative speaker speak on their behalf, must, no later than 5 pm on the day before the meeting is scheduled to begin.”.

10. Council strikes section 7.5 and replaces it as follows:

“Limits on speakers

7.5 A speaker must limit their comments to the matter contained in the report or recommendations being discussed, and:

- (a) if the speaker is speaking on their own behalf or on behalf of a corporation, society or other organization as an individual, the speaker must not speak at a standing committee, Council or special Council meeting for more than three minutes in total nor more than once; or
- (b) if the speaker is a representative speaker, must not speak at a standing committee or special Council meeting for more than five minutes in total nor more than once;
- (c) only one speaker or representative speaker from each organization is permitted to speak on behalf of the organization; and
- (d) a representative speaker may only speak on behalf of other persons or corporations, societies or organizations if those represented are also present at the meeting, either in person or electronically, by a representative of each corporation, society or organization represented by the speaker.”.

11. Council strikes section 7.6 and replaces it with the following:

“Speaker accommodation

7.6 A speaker who requires reasonable accommodation to present to Council and is present at the meeting may have another individual read a statement they have prepared, or the speaker may be otherwise accommodated at the discretion of the Chair.”.

12. Council strikes section 7.7 and replaces it with:

“DELETED”.

13. Council strikes section 7.11 and replaces it as follows:

“Speaking to Council

7.11 All persons speaking on any matter involving a Council meeting, a standing committee meeting or a Public Hearing are requested to state their full name and whether they are a resident or non-resident of the City of Vancouver and if they do not do so, the Chair may ask them to do so.”.

14. Council strikes section 8.14(3), and renumbers 8.14(4) and 8.14(5) as 8.14(3) and 8.14(4) respectively.

15. Council strikes section 9.8.

16. Council strikes section 13.18 and replaces it as follows:

“Time limit for individual speaker

13.18 A speaker who is speaking on their own behalf or on behalf of a corporation, society or other organization as an individual, the speaker must not speak at a public hearing for more than five minutes in total nor more than once, unless the speaker requires and provides a translator, in which case they can speak once for ten minutes, or if they otherwise require reasonable accommodation they can be otherwise accommodated at the discretion of the Chair.”.

17. Council strikes 3.5(l), and renumbers 3.5(m), (n) and (o) as 3.5(l), (m) and (n) respectively.

18. Council strikes section 7.2(b) and replaces it with the following:

“(b) member’s motions; and”.

19. Council strikes section 9.1 and replaces it with the following:

“Notice of member’s motion at Council meeting for future meeting

9.1 In order to give notice at a Council meeting of the Council member’s intention to move a Council member’s motion at a future Standing Committee meeting:

- (a) the Council member must first deliver a notice of Council member’s motion in written or electronic form, by specific title which should not later change, to the City Clerk at the meeting, which must be at least one Council meeting prior to which the Council member intends to move the motion;
- (b) the notice of the Council member’s motion must stipulate the date of the standing committee meeting.”.

20. Council strikes “Council meeting” from section 9.2 wherever it appears and replaces it with “standing committee meeting”.

21. Council strikes “Council meeting” from section 9.4(d) and replaces it with “standing committee meeting”.

22. Council strikes section 13.21 and replaces it as follows:

“Questions to speakers

13.21 Council members may ask questions of a speaker at a public hearing, but the questions and answers must not exceed five minutes in total, and:

- (a) Council members must not engage the speaker in debate or provide background information unless the speaker asks for clarification of the question; and
- (b) Council members must not ask leading questions of the speaker for the purpose of extending the speaking time provided to that speaker.”.

23. A decision by a court that any part of this By-law is illegal, void, or unenforceable severs that part from this By-law, and is not to affect the balance of this By-law.

24. This By-law is to come into force and take effect on enactment.

ENACTED by Council this 10th day of May, 2023

Signed _____ “Ken Sim”
Mayor

Signed _____ “Rosemary Hagiwara”
Acting City Clerk