

City of Vancouver

British Columbia



Sign Fee By-law

No. 11880

**Sign Fee By-law
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By-law No. 11880

A By-law to enact the Sign Fee By-law

THE COUNCIL OF THE CITY OF VANCOUVER, in public meeting, enacts as follows:

Section 1 Interpretation

Name of By-law

1.1 The name of this by-law, for citation, is the “Sign Fee By-law”.

Definitions

1.2 In this by-law:

“minor amendment” means an amendment to the Sign By-law for a sign that:

- (a) is a sign type permitted in the general regulations governing the applicable sign district;
- (b) meets the intent of the by-law and the applicable sign district;
- (c) incorporates exceptional design, is innovative and enhances the public realm;
- (d) does not impact adjacent premises or sites;
- (e) does not impact the neighbourhood; and
- (f) meets all applicable Council policies and guidelines;

“major amendment” means an amendment to the Sign By-law for a sign that:

- (a) is an electronic static image sign, an electronic video sign, or a sign type not permitted on the site or in the applicable sign district;
- (b) meets the intent of the by-law and the applicable sign district;
- (c) contributes to the character of an area and the public realm;
- (d) may impact adjacent sites or premises;
- (e) may impact the neighbourhood; and
- (f) meets all applicable Council policies and guidelines.

Table of Contents

1.3 The table of contents for this by-law is for convenient reference only, and is not for use in interpreting or enforcing this by-law.

Schedules

1.4 Schedules attached to this by-law form part of this by-law.

Severability

1.5 A decision by a court that any part of this by-law is illegal, void, or unenforceable severs that part from this by-law, and is not to affect the balance of this by-law.

Section 2

Application Fees

Sign Permit Fee

- 2.1** A person applying to the Director of Planning for a sign permit must pay to the City, at the time the application is filed, the appropriate fee as set out in the Fee Schedule attached hereto as Schedule 1, and no application is valid or will be processed without such payment.

Re-Inspection Fee

- 2.2** A person applying for a re-inspection that is required by the Director of Planning or the City Building Inspector, must apply for a re-inspection and pay the necessary re-inspection fee as set out in the Fee Schedule attached hereto as Schedule 1.

Sign Erected Without Permit

- 2.3** If a sign for which a sign permit is required has been erected before a sign permit has been issued, the owner must:
- (a) apply for the necessary sign permit or permits; and
 - (b) pay to the city double the applicable sign permit fee, as set out in the Fee Schedule attached hereto as Schedule 1.

Sign By-law Amendment Application

- 2.4** A person applying to Council for an amendment to the Sign By law must pay to the City, at the time such application is filed, the appropriate fee as set out in the Fee Schedule attached hereto as Schedule 1 and no application is valid or will be processed without such payment.

Permit Revision Fee

- 2.5** A person applying to the city for revisions to a sign permit must the necessary revision fee as set out in the Fee Schedule attached hereto as Schedule 1.

Permit Fee Refund

- 2.6** If a sign permit application is withdrawn prior to processing, the Director of Finance may refund to the applicant a portion of the fee, as recommended by the Director of Planning or the Director of Development Services.

No Permit Fee Refund after Processing

- 2.7** No sign permit application fee will be refunded after a sign permit application has been approved or refused by the Director of Planning.

**Section 3
Enactment**

Repeal of Section 13

3.1 Section 13 (Fees and Charges) of By-law 6510 is repealed.

Force and effect

3.2 This by-law is to come into force and take effect on January 1, 2018.

ENACTED by Council this 25th day of July, 2017

**Schedule 1
Fees and Charges**

	Current Fees
1.1 Permit Application Fee	
(a) For each sign requiring a permit, other than a billboard, including one building field inspection	\$384.00
(b) For each sign subject to Part 15 Director of Planning Review, including one building field inspection	\$908.00
(c) For each billboard sign, including one building field inspection	\$908.00
(d) For each sign requiring electrical connection, including one electrical field inspection	\$195.00
(e) For a change of scope to require Part 15 Director of Planning Review, the additional fee is the difference between the fees set out in subsections (a) and (b) above	
1.2 Re-Inspection Fee	
Where a re-inspection is required to finalize approval of the installation of a sign after any field inspection, fee for each additional inspection or re-inspection	\$222.00
1.3 Fee for Sign Erected without Permit	
If a sign has been erected for which a sign permit is required, before a sign permit has been issued the fee is double the applicable fee or fees under section 1.1	
1.4 Fee for Revisions to Sign Permit	
Where a sign permit has been issued and must be revised, the fee for review by City staff per hour	\$59.00
1.5 Sign By-Law Amendment Application Fees	
Amendment to Schedule A or Schedule B	
For an application to initiate an amendment to Schedule A or Schedule B only to assign a new Comprehensive Development District to a Sign District Schedule at the time of re-zoning	\$786.00
Minor Sign By-Law Amendment	
For an application to initiate an amendment to the Sign By-Law for each sign requiring a minor amendment	\$3,930.00

Schedule 1

For every additional sign requiring a minor amendment under the same application \$786.00

Major Sign By-Law Amendment

For an application to initiate an amendment to the Sign By-Law for each sign requiring a major amendment \$8,910.00

For every additional sign requiring a major amendment under the same application \$1,790.00

By-Law Amendment for new Sign District

For an application to initiate amendments to the Sign By-Law to create a new Sign District \$26,200.00

1.6 Fees for Removal and Storage of Unsafe Signs

(a) Fee for removal and transportation of signs that are certified by the City Building Inspector to be structurally unsafe at cost

(b) Daily storage fee \$ 32.80