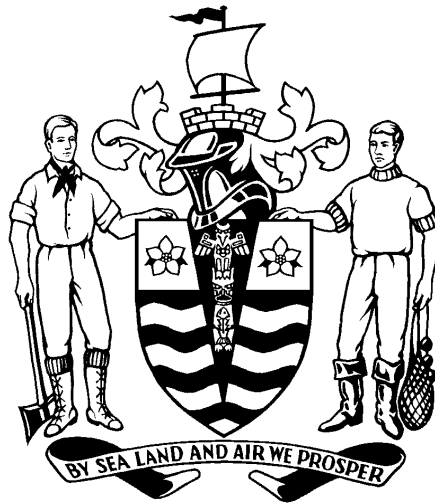


CITY OF VANCOUVER BRITISH COLUMBIA



VANCOUVER CIVIC THEATRES BOARD BY-LAW NO. 3941

**This By-law is printed under and
by authority of the Council of
the City of Vancouver**

**(Consolidated for convenience only
to April 17, 2018)**

BY-LAW NO. 3941

**A By-law to provide for the establishment
of a board to be known as "The Vancouver
Civic Theatres Board" and to define its
functions and responsibilities**

**[Consolidated for convenience only,
amended to include By-law No. 12071,
effective April 17, 2018]**

THE COUNCIL OF THE CITY OF VANCOUVER, in open meeting assembled,
enacts as follows:

1. The Board of Commissioners is hereby constituted pursuant to the provisions of the Vancouver Charter to be known as "The Vancouver Civic Theatres Board" (hereinafter referred to as "the Board").

2A. The Board is to consist of the following members:

- (a) seven individuals whom Council is to appoint for a term of two years more or less, which term is to expire immediately before the first Monday after December 1, 2008;
- (b) after the expiry of the appointments under subsection (a), five individuals whom Council is to appoint for alternating terms not to exceed two years and one year more or less;
- (c) after the expiry of the appointments under subsection (a), four individuals whom Council is to appoint for alternating terms not to exceed one year and two years more or less;

2B. Each first two year term referred to in section 2A, except for subsection (a), is to expire on the second annual anniversary of the date that falls immediately before the first Monday after December 1, 2008, and, thereafter, each two year term is to expire on the second annual anniversary of such date.

2C. Each first one year term referred to in section 2A is to expire on the first annual anniversary of the date that falls immediately before the first Monday after December 1, 2007, and, thereafter, each one year term is to expire on the first annual anniversary of such date.

2D. Despite sections 2A, 2B, or 2C, if Council does not appoint new members on the first Monday after December 1 in any year, Council deems each term referred to in section 2A extended to the day preceding the date of appointment of a successor.

2E. Each member must:

- (a) be an elector of the Greater Vancouver Regional District, or have been a resident of the Greater Vancouver Regional District for not less than six consecutive months immediately preceding the appointment;
- (b) not be a member of Council;
- (c) not be an employee of the city; and
- (d) not be a licensee or other user of any civic theatre, or an officer, director, or employee of any such licensee or other user.

2F. A member whose term has expired is eligible for reappointment.

2G. If a vacancy occurs during the term of office of a member, for any cause, Council is to fill such vacancy by appointing an individual to fill such vacancy for the unexpired portion of such term.

2H. Council may revoke the appointment of any member at any time by an ordinary resolution.

2I. Any member who fails to attend four consecutive regular meetings of the Board without leave of the Board is to cease immediately to be a member, and that member's appointment terminates automatically.

2J. All members of the Board are to serve without remuneration.

2K. When appointing or reappointing individuals to the Board, Council must ensure that the number of women on the Board is equal to or greater than 50 percent of the total number of members.

3. The jurisdiction and function of the Board is to advise Council generally on the operation of those Civic Theatres known as The Queen Elizabeth Theatre, Queen Elizabeth Playhouse, and the Orpheum Theatre, and on matters related to the use and improvement of such theatres, and in particular:

- A. The forms of entertainment and types of organizations which should be specially encouraged to use the Theatres;
- B. The advantages to be derived from adopting policies or methods of operating Theatres which are in practice elsewhere;
- C. The integration of other facilities and concessions in the operation of the Theatres;
- D. The annual budget of the Theatres as prepared by the Manager and submitted to Council in the same manner as departmental budgets;
- E. The schedule of rates and rentals which are to be charged for the Theatres as prepared by the Manager and submitted to Council in accordance with normal civic procedure;

- F. Such other matters as may from time to time be referred to the Board by Council for advice and recommendation;
 - G. To bring to the attention of Council any matter relating to the Theatres which, in the opinion of the Board, merits actions on the part of the Council.
4. The Manager, or a staff representative of the Manager, employed by the City to operate and manage the Theatres and the facilities enjoyed in conjunction therewith shall attend the meetings of the Board and make available to it such information pertaining to the operation of the Theatres or any facilities of the City operated in conjunction therewith as the Board may from time to time require. Reports of the Manager to Council on those matters coming within the jurisdiction of the Board shall be referred to the Board prior to submission to Council.
5. A. The Board shall be presided over by a Chairperson to be chosen from among the members of the Board by the members thereof;
- B. The term of office of the Chairperson shall be one year. The Chairperson whose term has expired shall be eligible for reappointment and shall continue to hold office until a successor has been appointed;
- C. The Board may adopt rules and procedure for meetings of such Board not inconsistent with this by-law and may from time to time alter, amend or vary the same as the Board may deem expedient;
- D. A majority of the members of the Board shall constitute a quorum for the transaction of business;
- E. The Board shall appoint a member of the Board as Deputy Chairperson to preside in the absence of the Chairperson;
- F. The Chairperson or Deputy Chairperson shall vote on all questions submitted and in case of an equal division, the question shall be disposed of in the negative.
6. The duties of the Chairperson shall include the calling of, and presiding at, meetings of the Board, in accordance with any regulations of the Board with respect thereto, and such other duties as the Board may prescribe.
7. By-law No. 3596 is repealed.

8. This by-law shall come into force and take effect on and after October 4, 1961.

DONE AND PASSED in open Council this 19th day of September, 1961.

(Signed) "A.T. Alsbury"
Mayor

(Signed) "R. Thompson"
City Clerk