

Part 4

Responsibilities of Owner

4.1 Requirement for Permit

An owner must not erect, display, modify or repair a sign for which a sign permit is required by this by-law, without first obtaining the necessary permit, except for a change of copy or routine maintenance as provided in section 6.5 of this by-law.

4.2 Application for Permit

An owner must comply with all the necessary requirements to complete an application for a sign permit within six months of the date of receipt of the application by the Director of Planning.

4.3 Compliance with Permit Conditions

An owner must comply with all conditions of a sign permit.

4.4 Compliance with By-law and Other Enactments

An owner must comply with this by-law and with all other applicable enactments.

4.5 Permitting Entry

An owner must allow the Director of Planning, the City Building Inspector, the Chief Licence Inspector or the City Electrician, as the case may be, to enter any building or premises at any reasonable time for the purpose of administering and enforcing this by-law.

4.6 Completion of Work

An owner must complete the work authorized by the sign permit and call for a final inspection, within twelve months of the date of issuance of the permit.

4.7 Call for Inspection

Immediately upon completion of the installation of any sign for which a sign permit has been issued, an owner must notify the City Building Inspector, and, if applicable, the City Electrician, that the installation of the sign is complete, and must include the permit number in the notification.

4.8 Covering Work Before Inspection

An owner must not cover work prior to inspection.

4.9 Uncovering Work

An owner must uncover any work that has been covered prior to inspection, at the expense of the owner, if required to do so by the City Building Inspector or the Director of Planning.

4.10 Prior Approval for Revisions

An owner must not deviate from the approved plans and supporting documents forming part of the sign permit without having first paid the necessary fees in accordance with the Sign Fee By-law and obtained the necessary permit or permits.

4.11 Re-inspection

If the City Building Inspector discovers faulty or incomplete work or faulty materials during an inspection, the owner must carry out the necessary repairs, apply for a re-inspection and pay the necessary re-inspection fees in accordance with the Sign Fee By-law.

4.12 Maintenance of Signs

An owner must maintain all signs in good repair, in safe condition and free from defects.

4.13 Removal or Alteration of Signs

An owner must remove or alter:

- (a) any signs that include first party advertising that no longer advertises, promotes, or directs attention to goods, services, or activities available on the premises where the sign is located; and
- (b) any signs that identify a business or a licensed home occupation that is no longer located on the premises.

4.14 Compliance with Orders

An owner must comply with an order or notice issued pursuant to this by-law.